

Alberta Green Party Constitution 2009

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PREAMBLE

Albertans do not expect government to solve all our problems. We believe that individuals, families, and communities -- in concert with government -- can be the source of resolution. We know that personal responsibility, character, imagination, diligence, hard work and confidence ultimately determine individual achievement. But we also know that at every turning point in our province's history we have demonstrated our commitment to each other, and to democracy, by uniting to overcome our challenges. Today, Albertans must unite again to restore the vitality of both our urban centers and our rural communities because the success of each depends upon the success of the other. Only then will all Albertans – including the most vulnerable – achieve the quality of life we all strive for..

ARTICLE 1: NAME AND PRINCIPLES

- (a) The name of the Party shall be the **ALBERTA GREEN PARTY**.
- (b) The principles of the Party are those set forth as follows and can only be amended by a Constitution Amending Majority Vote at a Party Assembly or by formal referendum.

Principle One

“We believe in Participatory Democracy founded upon the Consent of the Governed”

1. We believe that every citizen of Alberta has the inalienable right to participate in the decisions that affect their lives.
2. We acknowledge that a true democracy includes, represents and benefits all Albertans equally, with special privilege for none.
3. We believe that every citizen has a right to advocate without fear of repression those public policies which reflect his or her fundamental beliefs.
4. We assert that those who govern us are accountable to the citizens of Alberta with no individual group or government above or beyond the law.
5. We declare our commitment to every citizen's right, individually and collectively, to own and dispose of property, which cannot be confiscated or devalued for any purpose without due process of law and fair compensation.

Principle Two

“We believe in Intelligent and Wise Sustainable Environmental Governance”

1. We believe in the inherent right of all species to exist within the biosphere.
2. We honour and acknowledge the Earth's biological and ecological diversity and our responsibility to maintain a healthy biodiversity through wise management of renewable and non-renewable resources.
3. We recognize that all our decisions and actions directly affect the quality of life of all Albertans now and for many generations to come.
4. We believe that the sustainable management and conservation of our resources will create a healthy, prosperous and caring society now and into the future.
5. We believe that Alberta can and will be an innovator in developing renewable energy resources, and that this innovation can and will drive our economy for generations.

Principle Three

“We believe in Economic Diversity through decentralized Community-Based Economics”

1. We believe that accountability and responsible management of Alberta’s resources will result in a better quality of life for the people of this province.
2. We believe that government must manage the economy within the limits of available resources.
3. We recognize that Albertans should be encouraged to maximize their talents, abilities and resources within their communities, while exercising care as to the well-being of their neighbours, their communities and our province.
4. We acknowledge the long standing contributions of Alberta’s family farms and rural communities in the building of our province, in the conservation and preservation of our lands and the necessity to strengthen that role.
5. We recognize the limits to the material expansion of society within the biosphere, and the need to maintain biodiversity through investments in renewable resources

Principle Four

“We believe in a Just and Fair Society in which Justice is obtainable in every aspect of Society”

1. We believe it is our responsibility to ensure that all Albertans have opportunities for personal and social development.

2. We acknowledge and respect the diversity of Albertans - cultural, linguistic, ethnic, gender, religious and spiritual.
3. We believe that all citizens deserve the best possible health care, education, infrastructure, seniors' support and government services.
4. We believe that a spirit of cooperation and trust between government and its citizens is the key to creating a society in which all Albertans share in prosperity.
5. We declare our commitment to non-violence and strive for a culture of peace and cooperation.
6. We believe in true equality for every citizen with equal rights and responsibilities for all and special privilege for none

(c) The policies, beliefs and objectives of the Party are those set forth in the Alberta Green Party Statement of Beliefs and Policies. The policies and objectives of the Party may be amended only in accordance with Article 8 hereof or by a Policy Majority Vote at a Party Assembly.

(d) Between Assemblies, interim policies and objectives of the Party shall be those determined by the Leader or the Caucus in consultation with the Caucus and Provincial Council and approved by Provincial Council, provided that such interim policies and objectives shall not be inconsistent with those established in accordance with Article 1 (c) above.

(e) If there is a conflict between this Constitution and any policy passed by an Assembly or by referenda, this Constitution shall prevail and such policy shall be deemed null and void.

ARTICLE 2: MEMBERSHIP

(a) Membership in the Party is open to all persons who are Canadian citizens, who are ordinarily resident in Alberta, who are 18 years of age or over, who support the principles of the Party, and who do not hold active membership in any other provincial party.

(b) Associate membership in the Party is open to all persons, including landed immigrants who are 14 years of age and older but not yet 18 years of age, and who support the Principles of the Party. Except in 2(c), (d) and (e), "members" and "membership" do not include associate members.

(c) Eligible persons may apply for membership in the Party and shall become members upon payment of the applicable membership fee to the Party and entry on the Membership List at the Provincial Office, or upon receipt of payment by an Officer or Director of the Constituency Association who shall upon receipt, date and sign his copy of the application form and enter the name on the Membership List maintained by the Constituency Association. These conditions for membership shall be clearly stated on the application form. Memberships in the Party shall be for

a period of 1 year, 3 years, or 5 years from the date of acceptance, at the option of the member, and may be renewed for further periods upon payment of the applicable membership fee.

(d) Only natural persons may be members of the Party. No corporation, trade union, society, or other organization shall be eligible for membership.

(e) Membership in the Party shall be terminated in the following cases:

- i. Failure by the member to pay the applicable membership fee;
- ii. Resignation by the member submitted in writing to the Party;
- iii. For just cause, including conduct judged improper, unbecoming, or likely to adversely affect the interests and reputation of the Party, as determined by the Provincial Executive Council of the Party, after a full and fair hearing, and in consultation with the member's Constituency Association Executive.

(f) A member whose dues have lapsed not more than 60 days shall, upon payment of the applicable membership fee, be considered a member in good standing retroactive to the date when her/his membership lapsed.

(g) All members of Provincial Executive Council or a Constituency Association Executive Council must be members of the Party.

(h) Membership lists are strictly confidential to the Party and may only be used for Party business unless authorized by Provincial Executive Council. Individuals using membership lists improperly may be subject to Article 2(e) or legal action.

ARTICLE 3: CONSTITUENCY ASSOCIATIONS

(a) Members shall be organized according to their residence in the electoral districts of Alberta entitled to return a member to serve in the Legislative Assembly of Alberta or, where the Provincial Executive Council so decides, according to their residence in the electoral districts of Alberta named and described in a representation order declared pursuant to the Electoral Boundaries Readjustment Act of Alberta.

(b) Members may form a Constituency Association in an Electoral District in which at least 15 members of the Party reside. To obtain recognition as the Constituency Association of the Alberta Green Party, the Association shall:

- i. actively support and promote the principles of the Party;
- ii. adopt the Constituency Constitution which is incorporated into and forms part of the Party Constitution;

iii. apply in writing to the Provincial Executive Council for recognition, including a copy of the minutes of the meeting in which the Constituency Constitution was approved and a list of the Officers and Directors of the Association.

(c) The Constituency Constitution set forth in Schedule “A” attached hereto shall be the Constitution of all Constituency Associations.

(d) Subject to the other provisions of this Constitution, notwithstanding Articles 1(d) and 8(a) the financial affairs of each Constituency Association shall be under the control of its members, acting through the Constituency Association Executive Council who shall be responsible to ensure that the said financial affairs are conducted in a manner consistent with the principles of the Party, the Constitution of the Party and the Constitution of the Constituency Association. Where the number of members of the Party residing in the constituency in which the Constituency Association was formed becomes less than 15 members, the Provincial Executive Council may withdraw recognition of the Constituency Association whereupon it shall cease to be a Constituency Association of the Party, and any funds or other assets of the Association shall be transferred to Provincial Office and may be returned to the Constituency Association upon reactivation.

(e) Subject to Article 3(c) above and the other provisions of this Constitution, the affairs of each Constituency Association shall be under the control of its members, acting through the Constituency Association Executive Council who shall be responsible to ensure that the said affairs are conducted in a manner consistent with the principles of the Party, the Constitution of the Party, the Constitution of the Constituency Association, and not prejudicial to the interests or well-being of any other Constituency Association, or of the Party.

(f) The lists of riding association Presidents shall be made available to any President of a recognized Constituency Association who makes a request for such a list in writing to Provincial Office or to the Regional Zone Office(s).

ARTICLE 4: CANDIDATE RECRUITMENT, NOMINATION AND DEVELOPMENT

(a) Provincial Executive Council shall oversee the development and implementation of such rules and procedures to ensure fair and effective candidate recruitment, selection, training, and the organization and implementation of effective campaigns for all electoral districts (constituencies) within the jurisdiction of the Province of Alberta.

(b) Each recognized Constituency Association shall conduct a thorough search and may strike a nominating committee to find the best possible candidate(s) to represent the people of that constituency in the Legislative Assembly of Alberta.

(c) Each recognized Constituency Association shall have the exclusive right to recommend potential candidates to the Provincial Council of the Party.

(d) Each duly recognized Constituency Association shall have the right to nominate the official candidate of the Party at a general meeting of the members of the Constituency Association subject always to the right of the Provincial Executive Council, in its absolute discretion where it feels the overall best interest of the party is involved, to intervene with respect to any nomination process and to nullify the candidacy of any candidate. That such intervention for nullification can take effect only through an affirmative vote of three quarters (75%) of the Provincial Executive Council.

(e) Where the Provincial Executive Council intervenes to nullify the nomination of a candidate, the Secretary shall notify the candidate and the Constituency Association in writing within 7 days of the date of the decision, which notification shall contain a statement of the reason for the intervention. The candidate and the authorized representatives of the Constituency Association shall have the right to be heard by the Provincial Executive Council before a decision is rendered, which decision shall be final and binding. Nothing herein prevents the Constituency Association from nominating another candidate, which nomination shall be subject to 4(c) and (d).

(f) The Provincial Executive Council may appoint a candidate to run for the Alberta Green Party in a constituency where a recognized Constituency Association does not exist.

(g) Notwithstanding paragraph (f) above, all candidates must be duly nominated by a recognized Constituency Association. Under no circumstances can the Provincial Executive Council or the leader appoint a candidate to run as a candidate for the Alberta Green Party where a recognized Constituency Association exists subject to this constitution, except as follows:

(h) Notwithstanding paragraph (g) above, the Provincial Executive Council may appoint a candidate to run as a candidate for the Alberta Green Party where a recognized Constituency Association exists if:

i) the Constituency Association makes a written request to Provincial Executive Council that the Provincial Executive Council appoint a candidate or;

ii) the Constituency Association, in the view of the Provincial Executive Council, is unable to elect or appoint a candidate in time to meet Elections Alberta's deadline for registering candidates.

(i) Notwithstanding paragraph (h) above, the Provincial Executive Council may not appoint a candidate to run as a candidate for the Alberta Green Party where a recognized Constituency Association votes to not elect or appoint a candidate.

(j) Under no circumstances can the Provincial Executive Council, the leader, or a recognized Constituency Association elect or appoint a candidate to run as a candidate for the Alberta Green Party if:

(i) the individual being considered as a candidate is actively registered as a member of another provincial political party; or

(ii) the individual being considered as a candidate is actively registered or intends to register as a candidate in a federal party.

ARTICLE 5: PROVINCIAL EXECUTIVE COUNCIL

a) To be eligible to be a member of the Provincial Executive Council a candidate must:

i) have been a member in good standing of the Alberta Green Party for at least one hundred twenty days prior to the first day of the annual Assembly or;

ii) have been a member of the Executive Council of any Alberta Green Party constituency association for not less than ninety days at any time prior to the first day of Assembly.

b) at their discretion, the election committee may waive section (a) ii of Article 5 if the candidate provides documentation of similar administrative experience preferably in, but not limited to, other community organizations.

c) The Provincial Executive Council of the Party shall consist of the following members:

i) the leader;

ii) not more than six representatives from each of two Regional Zones who are residents of one of the Constituency Associations within that Regional Zone and who are members in good standing of the Party;

iii) the President of the Alberta Green Party, who shall be a non-voting member thereof except in matters of a tie vote.

d) Not less than one hundred and eighty (180) days prior to any Provincial Assembly, the Provincial Executive Council shall create the Provincial Executive Council Election Committee as set out in Schedule "B" which is attached to and forms part of this Constitution and outlines the rules under which the Provincial Executive Council Election and Election Campaign will be conducted.

e) The Provincial Executive Councillors to be elected in accordance with Articles 5(a) and 5(b) shall be elected by the sequential vote method at an Assembly by the delegates from the Regional Zone in which the Councillor resides. A sequential ballot method is as follows. After the first vote if no nominee receives more than fifty percent (50%) of the valid votes cast, then the nominee receiving the least number of votes shall withdraw and another vote shall be taken. This process shall be repeated until one nominee receives more than fifty percent (50%) of the

valid votes cast. A nominee receiving over fifty percent (50%) of the valid votes cast shall be a Provincial Executive Councillor for the region. In the event that six or less candidates are standing for election in a region the vote shall be a yes/no vote. Any candidate receiving more no votes than yes votes shall be disqualified.

f) The Provincial Executive Council shall abide by the principles and implement the policies and objectives of the Party and shall be responsible for the affairs of the Party, subject always to resolutions of any Party Assembly and to this Constitution.

g) Following their election, the members of the Provincial Executive Council shall:

i) elect from their members the President/Chairperson, no more than two Vice-Presidents/Chairperson, a Chief Financial Officer, and the Secretary; and

ii) from among its members or members of the Party, establish such committees and/or positions as it deems necessary for the proper and efficient functioning of the Party, with the Chairperson of all such committees, and appointed positions, being an elected member of the Provincial Executive Council.

h) The Provincial Executive Council shall meet at the call of the Chairperson, at the call of the Leader, or upon written request to the Secretary of at least three (3) members of the Provincial Executive Council. Before commencement of a meeting of the Provincial Executive Council there shall be an opening quorum of a majority of its members. Members of the Provincial Executive Council shall vote in person. A member of the Provincial Executive Council may, at the discretion of the council members in physical attendance, participate in a meeting of the Provincial Executive Council by means of telephone conference that permits all persons participating in the meeting to hear each other, and the member so participating in a meeting shall be deemed to be present at the meeting and shall be included in the quorum. A meeting shall be deemed to have taken place when a quorum of members of the Provincial Executive Council participates in a telephone conference notwithstanding that no two of the members participating in such telephone conference are present in the same room. This provision relating to meetings by telephone conference shall, with all necessary changes, apply to each committee of, or established by the Provincial Executive Council.

i) Each Committee shall consist of a Chairperson and such other Party members as may be appointed by the Provincial Executive Council. Each Committee shall be accountable directly to and report to the Provincial Executive Council.

j) The minutes of Provincial Executive Council meetings shall be provided within thirty (30) days, unless otherwise provided for, to Council members and to Presidents of recognized Constituency Associations.

k) The Provincial Executive Council may, with the approval of two-thirds of its members present and voting, appoint additional persons, for a region, to be interim members of the Provincial

Executive Council in order to fill any vacancy on the Provincial Executive Council between Assemblies, provided that the person appointed is a member in good standing of the Party.

l) The term of office of all members of the Provincial Executive Council, except the Leader, shall run from their election until the next election for members to the Provincial Executive Council as set out in the by-laws. No member of the Provincial Council, except the Leader, shall serve more than three (3) consecutive terms.

m) The President/Chairperson shall be the Chief Operating Officer of the Party.

n) Provincial Executive Council shall be empowered to:

i) appoint an executive director and any such staff as required for the organization and administration of the business of the Party.

ii) set salaries, remunerations, and honoraria for the executive director and staff.

iii) set terms of reference and powers for the executive director.

o) The following individuals, with the exception of the Leader of the Party, shall not be entitled to be elected or appointed to be voting members of the Provincial Executive Council:

i) Members of the Legislative Assembly of Alberta

ii) Members of the Parliament of Canada from either the House of Commons or the Senate

iii) Employees of Members of the Legislative Assembly of Alberta

iv) Employees of Members of Parliament or Senators; and

v) Full-time employees of the Alberta Green Party, the Alberta Green Party Society or any other political party.

p) A member of the Provincial Executive Council may be removed from Council by a 75% majority vote of Council at a meeting called for only that purpose. The notice period to call such a meeting must be at least 14 days.

ARTICLE 6: PROVINCIAL EXECUTIVE COUNCIL-PARTY CAUCUS LIAISON COMMITTEE

(a) A Liaison Committee shall be established to ensure a close and harmonious working relationship between the Alberta Green Party grassroots membership and the caucus of Alberta Green Party members elected to the Legislative Assembly of Alberta. The Liaison Committee

shall comprise eight members: the President/Chairperson of the Provincial Executive Council, the Leader of the Alberta Green Party, three Alberta Green Party Members of the Legislative Assembly of Alberta elected by the Alberta Green Party Caucus and three members of the Alberta Green Party Provincial Executive Council elected by the Councillors.

The following shall apply.

- i. The Committee shall elect its own chairperson.
- ii. Those elected to the Committee shall serve at the pleasure of the respective electing bodies, for a term no more than five years.

(b) The Liaison Committee shall be responsible to:

- i. maintain a continuous open line of communication between the caucus and the party membership through the Party's elected Provincial Executive Council.
- ii. serve as a channel through which the caucus can seek the counsel and guidance of the Party's Provincial Executive Council on matters of policy and procedure.
- iii. serve as a channel through which the Party's membership can support the members of caucus in their role as members of the Legislative Assembly of Alberta.
- iv. serve as a channel through which the Party membership can be kept informed of issues coming before the Legislative Assembly of Alberta with which Alberta Green Party members will have to deal.

ARTICLE 7: THE LEADER

(a) The Leader shall be elected by the members of the Alberta Green Party by secret vote.

(b) To be entitled to vote in a Leadership Vote a member of the Party must have been a member in good standing of the Party according to the records maintained by the Party at its Provincial Office on the date which is thirty days (30) prior to the date that the Leadership Vote announced by the Provincial Executive Council is to take place.

(c) At every Assembly, each voting delegate shall be asked, "Do you want a Leadership vote to be called?" Responses shall be by secret ballot by paper or by using appropriate telephonic and computer technology. The results of the ballot shall be announced to the Assembly before the end of the afternoon session on the same day.

(d) If more than 50% of the votes cast are in the affirmative, the office of the Leader shall become vacant and the Provincial Executive Council shall, within 15 days of the Assembly vote, announce to the membership when a Leadership Vote will be held. The Leadership vote must be held not sooner than 3 months and not later than 6 months from the date of the vote held at the

Assembly. An Interim Leader shall be appointed by the Liaison Committee. Such Interim leader shall not be eligible to be candidate in the Leadership Vote.

(e) The Provincial Executive Council shall be empowered to establish the procedure and mechanisms including appropriate telephonic and computer technology, not inconsistent with the provisions hereof, whereby the Leadership Vote shall be conducted.

(f) In the event of a Leadership vote there shall be a strict limit placed on the campaign expenses of the Candidates. This limit is to be established by the Provincial Executive Council, and shall be made public to the membership.

(g) In order for a person to be considered as a candidate for the leadership of the Party, the individual must:

i. be a Member of the Party in good standing according to the records maintained by the Party at its Provincial Office at least sixty (60) days prior to the date on which the Leadership Vote is to held; and

ii. complete an application form deemed to be suitable by Provincial Executive Council, and which shall include but not be limited to the signatures of thirty (30) members who are eligible to participate in the Leadership Vote.

iii. At least ten signatures shall come from members in each Regional Zone.

ARTICLE 8: ASSEMBLIES (MEETINGS OF THE PARTY)

(a) The Assembly of the Party shall be a meeting of the persons referred to in Articles 8(d) and 8(f). Subject to the provisions of Article 9 hereof with respect to referendum voting by the Party membership, the Assembly shall be the supreme governing body of the Party, subject only to the authority of the Party Constitution and the Party Membership as a whole.

(b) An Assembly shall be held at least every year at a time and place fixed by the Provincial Executive Council. The Provincial Executive Council may provide that persons referred to in Articles 8(d) and 8(f), though not present at the place of Assembly, may communicate with those present through approved means as outlined in the by-laws. An Assembly also shall be held forthwith after written request for same to the Secretary by one-quarter of all recognized Constituency Associations, where said Associations have held a General Meeting for the stated purpose of debating this matter and the request has been approved by a Majority Vote.

"Forthwith" in 8(b) shall mean as soon as reasonably possible, but in any event not later than one hundred and twenty (120) days after the receipt by the Secretary of the minimum number of written Constituency Associations request as herein provided. At least sixty (60) days written notice of the holding of any Assembly shall be sent to all members of the Party who have been members in good standing of the Party for at least fourteen (14) days before the date of such notice.

(c) At the time of notifying the members of the Party as to the Assembly, the Provincial Executive Council shall appoint sub-committees as follows:

- i. an Assembly Arrangements sub-committee whose duties are to organize the Assembly;
- ii. a Nominations sub-committee whose duties are to review all nominations for party office and to ensure that at least one candidate stands for each elective office;
- iii. a Resolutions, Policies, and Constitutional Amendments sub-committee whose duties are to prepare a call for and accept Resolutions, Motions and Constitutional Amendments for Party Assemblies; to review and comment on all resolutions, motions and constitutional amendments submitted for consideration by the Party Assembly and to publish accepted resolutions in accordance with Article 12 of this Constitution.
- iv. such other sub-committees as are required to accomplish the purposes of a particular Assembly;
- v. all members of each of the above sub-committees shall be members of the Party, and shall not be paid employees of the Party;

(d) The voting delegates entitled to attend and vote at each Assembly shall be members of the Party who were in good standing not less than sixty (60) days prior to the date of the Assembly and shall consist of the following:

- i. from each recognized Constituency Association one delegate per member up to fifteen (15), plus one delegate for each additional fifteen (15) members or major fraction thereof up to a total of twenty (20) delegates;
- ii. members of the Provincial Executive Council, and,
- iii. sitting members of the Legislative Assembly of Alberta who are members of the Party.

(e) Each delegate to an Assembly shall have one vote only. All votes by delegates to an Assembly for the election of members of the Provincial Executive Council shall be by secret ballot by paper or by using appropriate telephonic and computer technology.

(f) Upon payment of the registration fee, any member or associate member of the Party in good standing, who is not otherwise a delegate entitled to vote, shall have the right to attend and speak at all meetings of an Assembly but may not necessarily have voting rights.

(g) Unless otherwise stated in the by-laws, or decided by a two-thirds vote at a General Meeting, business shall be conducted by Robert's Rules of Order.

ARTICLE 9: POLLS AND REFERENDA

(a) The Provincial Executive Council of the Party shall be empowered from time to time:

i. to conduct a poll of the membership by mail or telephone, on any important constitutional, social, economic, or political issue, the results of which will be taken as advice by the Leader, the caucus, and the Provincial Council but which will not be binding; and

(b) Binding referenda may be initiated by:

i. a petition requesting such referenda signed by not less than 25% of the Party membership submitted to the Secretary of the Party; or

ii. a motion passed by an Assembly; or

iii. a motion passed by Provincial Executive Council.

(c) Provincial Executive Council is responsible for conducting such referenda, and may in lieu of convening a general meeting, by official secret vote within ninety (90) days of receiving such a request. For such referenda to be binding, the majorities required by Article 8(g) must be achieved, and in addition at least 50% of the membership must have cast valid votes.

ARTICLE 10: FINANCIAL ORGANIZATION

(a) The financial affairs of the Party shall be managed by the Alberta Green Party Society, a non-profit, corporate entity created for such purpose and organized by the Party on the following basis:

i. the Articles of Alberta Green Party Society shall provide that the members of Alberta Green Party Society shall be voting members of the Provincial Executive Council;

ii. the Councillors and the President of Alberta Green Party Society shall be appointed by the Provincial Executive Council from amongst their own members, with the exception of the President who may but need not be an elected member of the Provincial Executive Council. In the event that the President appointed is a voting member of the Provincial Council, the voting position shall be vacant.

iii. to ensure that standard accounting methods are used to record the financial affairs of the Party.

iv. to ensure that the Party abides by all applicable provisions of the Election Finances and Contributions Disclosure Act.

(b) When acting within the scope of her/his authority, no member of Provincial Executive Council nor the President of Alberta Green Party Society shall be liable for any debts, actions, claims, demands, liabilities or commitments of any kind made by the Party, and in particular the Party and Alberta Green Party Society shall indemnify and hold harmless each such Councillor and/or Officer against any such debt, action, claim, demand, liability or commitment whatsoever.

(c) Only the Alberta Green Party Society may, and no member shall, commit the Party to any indebtedness of any kind, either for goods, services or otherwise. Any member committing the Party in contravention hereof shall save harmless and indemnify the Party against any claim, demand, action, debt or cause of action which may arise as a result of such unauthorized commitment. Annual audited financial statements of Alberta Green Party shall be automatically made available to each Constituency Association "in confidence" and to any member of the Party upon written request.

(d) The Leader and President/Chairperson of the Provincial Executive Council of the Party, so long as they are not Members of the Legislative Assembly, may be offered remuneration in direct proportion to the amount of time given to the responsibilities of office, as determined from time to time by the Provincial Executive Council.

(e) The Provincial Executive Council is empowered to offer remuneration to other persons as required. The amount of any remuneration, in any form, must be reflected in the distributed minutes of the Provincial Executive Council.

ARTICLE 11: PARTY OFFICES

(a) The Party shall maintain a Provincial Office and other offices at locations to be determined from time to time by the Provincial Executive Council.

ARTICLE 12: CONSTITUTIONAL AMENDMENTS

(a) Any recognized Constituency Association and only such Constituency Association, on approval of a majority vote of the members present and voting at a meeting of the Constituency Association called for that purpose, among others, may propose amendments to this Constitution. At such a meeting, the members present and voting will elect one of their members to serve as their Constituency Association representative at their zone's Regional Policy Forum. Two alternates shall be elected as well to attend such meetings if the duly elected representative is unable to attend the Regional Policy Forum meeting(s).

(b) Notice of the call for proposed Constitutional Amendments and/or Policy Resolutions shall be sent by mail to all Party members no less than six months (180 days) to the day prior to the date of the next scheduled Assembly. Provincial Executive Council may direct each Constituency Association to send such notice.

(c) No more than forty-five (45) days after such general notice has been sent, each registered Constituency Association shall convene a general meeting of its members for the purpose of

discussing and if so desired, creating Constitutional Amendments and/or Resolutions for Assembly.

(d) Notice of any proposed meeting called by the Executive Council of any Constituency Association for the purpose of discussing Constitutional Amendments or Resolutions for Assembly shall be sent by approved means to all members of said Association no less than fifteen (15) days and no more than thirty (30) days prior to the meeting.

(e) Following such general meeting of any Constituency Association and no less than three (3) months prior to the date of the next Assembly the following items arising out of said meeting shall be sent to the Secretary of the Party:

- i. Notice in writing of the proposed Resolution(s) and/or Constitutional Amendment(s)
- ii. A copy of the notice previously sent to the members advising of the general meeting
- iii. A copy of the minutes of the aforementioned general meeting

(f) Not less than two (2) months prior to the date of the next scheduled Assembly a copy of all the proposed Constitutional Amendments and Resolutions which have been submitted to Provincial Office in accordance with this constitution, shall be sent by Provincial Office to all registered Constituency Associations for consideration by each Association.

(g) This Constitution may be rescinded, altered or added to by making a written submission, in the form of a resolution or motion, to the appropriate sub-committee responsible, subject to Article 8, and all provision thereof authorized by this constitution. Any changes, additions, or deletions to this Constitution must be approved in accordance with Section 8 of the Bylaws, and subject to Article 8 and Article 9 of this Constitution.

ARTICLE 13: DUTY TO ENFORCE

(a) It shall be the duty of the Leader and the President/Chairperson of the Executive Council to uphold and enforce the provisions of this Constitution.

(b) Between Assemblies, Provincial Executive Council shall be the final authority on the interpretation of this Constitution.

ARTICLE 14: SCRUTINEERS

(a) Any member of the Provincial Executive Council, or elected Member of Legislative Assembly of Alberta for the Party, or candidate, can be or can appoint a scrutineer for any voting provided for in the Constitution.

ARTICLE 15: NOTICES AND TIME

For all matters provided for in this Constitution dealing with notices and time periods:

(a) a period of time computed in days shall not include a Sunday or a national holiday where the period provided for is less than 10 days, but for all other periods of 10 days or more, all days shall be included

(b) a period of time between two events shall be computed by excluding the date of the first event and including the date of the second event;

(c) notices may be given by 1st class mail, telecopier, electronic mail, text messaging, telephone (including messages left on voice mail) or personal delivery provided, however, that Territory may be given by bulk mail, and wherever notices are given by the foregoing methods the effective date of delivery shall be considered to be:

i. for 1st class and bulk mail, on the later of the date of the postmark and the date of the delivery to the post office;

ii. for telecopier, electronic mail, or text messaging on the date of transmission

iii. for telephone, on the date of the call

iv. for personal delivery, on the day of delivery to the recipient; and

v. notices of Constituency Association meetings other than meetings dealing with those matters set out in clause c(i), (ii) and (iii), may be given orally or in person.

(d) notices to the Party, or the Provincial Executive Council, or the Secretary of the Party, shall be addressed to the Provincial Office of the Party and marked to the attention of the appropriate person or body;

(e) notices to a member shall be addressed to such member at the member's address according to the most recent Party or Constituency records, as applicable;

(f) notices to a Constituency Association shall be addressed to the President (or failing a President at the time, to the Secretary of the Constituency Association at the address of such officer according to the most recent Party records;

(g) any notice provision in this Constitution shall be considered to have been satisfied if reasonable compliance has been accomplished and no material prejudice is done as a result of the absence of strict technical compliance with the applicable notice provision.

ARTICLE 16: BY-LAWS

(a) The Alberta Green Party has the authority and responsibility to create and maintain bylaws governing the business, administration, and responsibilities of The Party in accordance with its purposes as stated in Article I of the Constitution.

(b) The bylaws may be rescinded, altered or added to by making a written submission, in the form of a resolution or motion, to the designated appointee or appropriate committee responsible, subject to Article 8(g), and all provisions thereof authorized by this constitution. Any changes to, or deletions of, existing bylaws, or creation of new bylaws must be approved in accordance with Section 8 of the Bylaws, and subject to Article 8 and Article 9 of this Constitution.

ARTICLE 17: POLICY

(a) The Alberta Green Party has the authority and responsibility to create and maintain Policy in accordance with its purposes as stated in Article I and Article V of this Constitution.

(b) Policies may be rescinded, altered or added by making a written submission, in the form of a resolution or motion, to the appropriate sub-committee responsible, subject to Article 8, and all provision thereof authorized by this constitution. Any changes to, or deletions of, existing Policies, or creation of new Policies must be approved in accordance with Section 8 of the Bylaws, and subject to Article 8 and Article 9 of this Constitution.

ARTICLE 18: CAUCUS

(a) The rights of the Caucus set out in this Constitution are in addition to any other rights of the Caucus.

(b) The Caucus is not a Constituent Body, and this Constitution does not impose any responsibilities on the Caucus.

(c) The Caucus is not subject to the jurisdiction of any convention or general meeting of the Party, the Provincial Executive Council, or the Permanent Appeal Committee.

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**SCHEDULE “A” ATTACHED TO AND FORMING PART OF THE CONSTITUTION
OF THE ALBERTA GREEN PARTY CONSTITUENCY CONSTITUTION**

ARTICLE 1: NAME

(1) The name of the Association is Alberta Green Party (insert name of Constituency) Constituency Association.

ARTICLE 2: INTERPRETATION

(1) In this Constitution:

- a. "Annual term" means a period of time between two consecutive annual general meetings;
- b. "Association" means Alberta Green Party (insert name of Constituency) Constituency Association;
- c. "Board of Directors" or "the Board" means the Board by that name established under Article 7;
- d. "Candidate" means the person selected by the members of the Association as the Party Candidate for election to the Legislative Assembly;
- e. "Community" means a geographic area within a District as designated by the Board of Directors from time to time where applicable;
- f. "Constituency" means the Alberta Electoral District of (insert name of Constituency);
- g. "Director" means any member of the Board of Directors and includes Directors elected by members of a District and Directors elected by the members of the Association;
- h. "District" means a geographic area within the Constituency as may be designated by the Board of Directors from time to time;
- i. "Executive Committee" means the committee by that name established under Article 8;
- j. "Member" means a member of the Alberta Green Party in good standing who resides in the Constituency;
- k. "Nominee" means a person standing for election in the Constituency as the Party Candidate for election to the Legislative Assembly of Alberta, who has complied with all filing requirements;
- l. "Party" means Alberta Green Party;

m. "Returning Officer" means a member who has been appointed by the Party to supervise the candidate selection at a Candidate Selection Meeting.

ARTICLE 3: OBJECTIVES

(1) The objectives of the Association are:

- a. to support and promote the principles, objectives and policies of the Party, and to maintain an effective Constituency organization for that purpose;
- b. to nominate a candidate to represent the Party in the Constituency at each provincial election and by-election;
- c. to assist and promote the election of the Candidate of the Party in the Constituency at each provincial election and by-election;
- d. to raise money and maintain a fund to support the Association and to assist candidates in provincial elections and by-elections in the Constituency;
- e. to assist the Party in developing policies and election platforms

ARTICLE 4: MEMBERSHIP

(1) Membership in the Association is open to all persons who are Canadian citizens, who are ordinarily resident in the Constituency, who are 18 years of age or over and who support the principles of the Party.

(2) Associate membership in the Association is open to all persons who are Canadian citizens, who are ordinarily resident in the Constituency, who support the principles of the Party and are at least 14 years of age but not older than 17 years of age and to all landed immigrants who are ordinarily resident in the Constituency, who support the principles of the Party and who are at least 14 years of age.

(3) An eligible person shall become a member or associate member of the Association upon payment of the membership fee to the Party and entry upon the membership list at Provincial Office, or upon receipt of payment by an officer or director of the Association who shall, upon receipt, date and sign his/her copy of the application form and cause the name to be entered on the membership list maintained by the Association.

(4) Membership and Associate Membership in the Association shall be terminated in the following cases:

- a. failure of the member or associate member to pay the annual fee to the Party;
- b. resignation by the member or associate member submitted in writing to the Party,

c. ceasing to be resident in the constituency; or

d. for just cause, including conduct judged improper, unbecoming or likely to adversely affect the interests and reputation of the Party, as determined by the Provincial Executive Council of the Party, subject to arbitration at the request of the aggrieved party.

(5) A member whose dues have lapsed not more than 60 days shall, upon payment of the annual fee to the Party, be considered a member or associate member in good standing retroactive to the date when his or her membership lapsed.

(6) Members or associate members are members or associate members of the Constituency in which they reside, and notwithstanding the provisions of this constitution, shall only be eligible for membership in any single Constituency Association at any one time.

ARTICLE 5: VOTING

(1) Only members of the Association in good standing may vote on matters coming before a general meeting of the Association. Motions require a majority vote of persons present and voting to pass. In the event of a tie vote, the Chairperson shall cast the deciding vote.

(2) Only members of the Association in good standing for at least 30 days immediately prior to the date of voting shall be entitled to vote on:

- a. the election of Executives
- b. the election of delegates and alternates to any Party Assembly: and
- c. the selection of a candidate for election to the Legislative Assembly of Alberta

(3) Voting on matters set out in Article 5 section (2) shall be by secret ballot. No proxy voting is permitted.

(4) A person who is a Canadian citizen and who is registered as an associate member 30 days immediately prior to the date of voting and has attained 18 years of age prior to or on the date of voting is entitled to vote on matters set out in Article 5(2)

(5) Only members of the Association in good standing shall be qualified to stand for election under Article 5, section (2) (a) or (b).

(6) The Executive may appoint a Nomination Committee in relation to the elections referred to in Article 5, section 2 (a) and (b). The Nomination Committee should strive to identify and recruit qualified persons for each position and may recommend certain persons to the voters. Nominations for the positions in Article 5 section 2 (a) or (b) shall not close until nominations from the floor have been called.

(7) A meeting for the election of delegates and alternates pursuant to Article 5, section 2 (b) shall be called at least 15 days prior to the commencement date of a Party assembly.

ARTICLE 6: MEETINGS

(1) Meetings of the Association shall be called by the Constituency Executive as required. The Secretary shall, within forty five (45) days of receipt by the Secretary of a written request signed by not less than ten (10) members or 10% of the members, whichever is greater, call a meeting of the Association. Notice of such meetings shall state the matters to be dealt with at the meeting. No matters shall be dealt with at a meeting convened by the Secretary pursuant to such request except those stated in such request.

(2) A quorum at meetings of the Association shall be either ten (10) members or 50% of the membership, whichever is of the lesser, entitled to vote. Should a quorum not be present within one-half hour of the time called for a meeting, that meeting, other than a meeting called by the Secretary pursuant to a request under Article 6(1), shall be set over to the same time and place one week later, or such other time and/or place within reasonable geographic and/or time proximity which is deemed by the Executive and membership present to be most accessible to the membership.

(3) Meetings of the Association shall be held within the boundaries of the Constituency unless a majority of the Executive vote to hold the meeting in another suitable venue as close as possible to the Constituency boundaries.

(4) The Association shall each year, within thirty (30) days of (insert the month chosen), hold an Annual General Meeting at which the following business shall be conducted:

- a. report by the Executive;
- b. presentation of financial statements;
- c. election of Executives and, where applicable, Officers;
- d. other business as required.

(5) In the event of a provincial election or by-election falling within the allotted period, an Annual General Meeting may be postponed for up to 90 days.

ARTICLE 7: CONSTITUENCY EXECUTIVE

(1) The affairs of the Association shall, subject to direction from the members, be managed and directed by a Constituency Executive.

(2) The executives of every Association shall be elected using the unitary system whereby all executives are elected by the membership at large.

(3) The Constituency Executive shall be comprised of:

a. the Executives and Officers of the Association; and

b. the Party's Member of the Legislative Assembly of Alberta from the Constituency, or that Member's designated representative. If there is no elected Party Member from the Constituency, the Executive shall include the Constituency Candidate for election to the Legislative Assembly of Alberta and this inclusion shall terminate one hundred and twenty (120) days following the provincial election or by-election which he or she contested.

(4) The number of elected Executives of the Association, including

(5) Executives elected by the members, as established by the previous Constituency Executive, shall not exceed ten (10).

(6) Notwithstanding Article 7(3), the Constituency Executive may appoint up to three (3) additional members to the Executive as circumstances may require

ARTICLE 8: OFFICERS AND EXECUTIVE COMMITTEE

The Constituency Executive shall elect its officers from within its ranks.

(1) The day to day affairs of the Association shall, subject to direction from the Constituency Executives, be managed and directed by an Executive Committee, which shall be comprised of the President, Vice-President(s), Secretary, Treasurer and not more than three (3) additional members of the Executive to a maximum number of seven (7).

(2) The Officers of the Association who shall be elected each year by the Executive from their numbers shall include:

a. a President who shall preside at all meetings of the Association, the Constituency Executive and any Executive Committee and who shall be an ex-officio member of all committees except the Nomination Committee and Candidate Selection Committee.

b. one (1) or two (2) Vice-Presidents, one of whom shall assume and perform the duties of the President in the absence of the President;

c. a Secretary who shall have custody of all official Association records, documents and all regulations of the Association other than financial, and who shall prepare and maintain minutes of meetings of the Association, of the Constituency Executive, of the Executive

Committee, call meetings pursuant to Article 6.1 and Article 7.8 and who shall perform such other duties as the Board may direct;

d. a Treasurer who shall administer the financial affairs of the Association and keep or cause to be kept all such books of account and financial records as may be required to properly reflect the financial affairs of the Association and be in accordance with all applicable provisions of the Election Finances and Contributions Disclosure Act.

(3) An Officer may be removed from office by a resolution passed by no less than seventy-five percent (75%) of the Executives present and voting at a meeting of the Constituency Executive called for that purpose on not less than fourteen (14) days notice.

(4) If an Officer ceases to hold office, the Constituency Executive may appoint a member of the Executive to fill the position for the unexpired term.

(5) The Executive Committee shall meet at the call of the President or upon written request to the Secretary of at least three (3) other Executive Committee members.

(6) A quorum of the Executive Committee is a majority of its members.

(7) Reasonable effort shall be made to notify all Executive Committee members of meetings of the Committee.

(8) Meetings of the Executive Committee shall be held by either personal or simultaneous telephone attendance or by a combination thereof, but no decision shall be made without the concurrence of a majority of the Executive Committee.

(9) All actions of the Executive Committee shall be recorded and the actions taken since the previous meeting of the Constituency Executive shall be presented for ratification to the next meeting of the Constituency Executive.

ARTICLE 9: CANDIDATE SELECTION

(1) No less than three (3) months prior to a prospective Candidate Selection Meeting, a Candidate Selection Committee shall be appointed by the Constituency Executive, and shall be comprised of two (2) members of the Executive, plus three (3) other members of the Association and shall appoint a Chairperson from its numbers. Individual Committee members shall not be eligible to become a nominee for the Candidacy and shall not promote or oppose any nominees.

(2) The Candidate Selection Committee shall:

a. organize and administer a candidate recruitment, nomination and selection program;

- b. conduct a thorough search to find the best available nominees to seek election as the candidate to represent the constituency in the Legislative Assembly of Alberta in accordance with Party guidelines;
- c. require the calling of a general meeting of the Association for the purpose of selecting the Constituency Candidate ("the Candidate Selection Meeting,"); and
- d. provide opportunities for the dissemination or publication of the platform and priorities of all nominees and may set spending limits for the campaigns of all nominees.

(3) Any member of the Constituency Executives or Executive Committee who declares an intention to seek the nomination as a candidate in an upcoming provincial election or by-election, shall forthwith resign as a member of the Executive, but shall be entitled, along with other nominees, to be notified of and to attend meetings of the Executive as a non-voting observer until the Constituency candidate has been selected.

(4) Notwithstanding Article 9(3) above, any such member of the Constituency Executive or Executive Committee who seeks the nomination as a candidate in an upcoming provincial election or by-election, but who loses that nomination, shall be permitted, upon conclusion of the nomination race and upon majority approval by the Constituency Executive and the Executive Committee, to reassume his/her prior position on the Constituency Executive and/or Executive Committee.

(5) Except in the case of a By Election, the Candidate Selection Committee shall, no more than one year but not less than two (2) months prior to the prospective Candidate Selection Meeting:

- a. declare the start of the official campaigning period for the nominees;
- b. release a copy of the Association's membership list to each nominee who has met the filing requirements; and
- c. provide opportunities for all nominees to state their platforms and promote their candidacy.

(6) At a Candidate Selection Meeting, no business other than the selection of a candidate shall be conducted until after the selection of a candidate has been made.

(7) A person seeking nomination as a candidate for the Party in the Constituency shall present to the President or Secretary, before nominations are closed, a nomination paper signed by not less than ten (10) members of the Association who are entitled to vote on the selection of a candidate. The nomination paper shall be signed also by the nominee indicating acceptance of the nomination and support of the Party's principles. Every nominee must have been a member of the Party for at least 30 days prior to the date of the candidate's nomination being submitted, have a paid up membership extending to at least the latest possible date of the forthcoming election and be eligible to sit as a member in the Legislative Assembly of Alberta.

(8) Nominations shall close at 5:00 p.m., fourteen (14) days prior to the date of the Candidate Selection Meeting, or, when Multiple Candidate Selection Meetings are to be held, at 5:00 p.m. fourteen (14) days prior to the date of the first such meeting.

(9) The Candidate Selection Committee shall interview each person seeking nomination as a candidate within seven (7) days of the filing requirements being met. In conducting such interview(s), the Committee shall satisfy itself, as to the character and support of Alberta Green Party principles, of each person seeking nomination. The Committee shall conduct the interview as prescribed by the Provincial Selection Committee and will present their findings to the Constituency Executive. The Candidate Selection Committee shall not have the right to disallow the candidacy of any person.

(10) At Candidate Selection Meetings, the Chairperson shall:

a. call the meeting to order;

b. read the notice of the meeting;

c. turn the meeting over to a Returning Officer to supervise speeches, voting, and vote counting.

d. Before the vote is taken, each nominee shall be given equal time to address the meeting. The time allotment shall be determined by the Candidate Selection Committee and communicated to all nominees in advance, and may be used by the nominee and/or the nominee's introducer as the nominee may choose.

(11) On the ballot, the nominees shall be named in order chosen by lot.

(12) Ballots shall be marked in secret by eligible voters and, with the approval of the Returning Officer, electronic voting methods may be used, in the alternative.

(13) Each nominee is entitled to have a scrutineer present when ballots are being counted.

(14) The Candidate will be selected by a sequential ballot, where, if after the first vote no nominee receives more than fifty percent (50%) of the valid votes cast, then the nominee receiving the least number of votes shall withdraw and another vote shall be taken. This process shall be repeated until one nominee receives more than fifty percent (50%) of the valid votes cast. A nominee receiving over fifty percent (50%) of the valid votes cast shall be the Party Candidate for the Constituency.

(15) In the event that there is only one nominee, that person shall be the Party Candidate for the Constituency, provided that each member present (at the Candidate Selection Meeting) and voting marks either "yes" or "no" opposite the name on the ballot and that no more than 50% of the eligible voters cast negative votes.

(16) The Party Candidate selected shall be invited to address the meeting.

(17) In the event of an unanticipated provincial election or by-election, Articles 9(1) 9(2), 9(4) and 9(8) may be abrogated by a resolution passed by the Constituency Executive.

(18) For the purposes of this article and with approval of Provincial Executive Council, a mail-in ballot may be used at any time in those Constituencies if circumstances warrant. The procedure for any proposed mail-in ballot must be supported by Provincial Executive Council.

ARTICLE 10: NOTICES

(1) Notice of meetings of the Association, together with notice of dates, times and locations of meetings, and items to be dealt with thereat shall be given by, or under the direction of the Secretary to each member of record by one or more of the following methods:

a. mailing a copy of such notice to her/his address of record or transmitting a copy of the notice by facsimile or by electronic mail to a number or address provided by the member for that purpose.

b. personally delivering a copy of such notice,

c. mailing to her/his address of record a copy of a Constituency Newsletter which prominently displays such notice or

d. causing such notice to be published in a newspaper or newspapers having general circulation through the Constituency.

(2) Such notices shall be given not less than fourteen (14) days and not more than forty five (45) days prior to the day on which any such meeting is to be held. In the event of an unanticipated provincial election or by-election, the Constituency Executive may set such notice period as they deem appropriate.

(3) Notice of meetings of the Constituency Executive shall be given to all Executives by either the President or the Secretary not less than seven (7) days prior to the day of the meeting. Such notices shall be given by mail, in person, or by telephone. "Notice of any meeting of the Constituency Executives may be waived with the prior approval of 75% of the members of the Executive."

ARTICLE 11: PARTY AFFILIATION

1. In order to receive official recognition as a Constituency Association of the Alberta Green Party, the Association must submit to Provincial Executive Council a copy of the minutes of the founding meeting of the Association showing approval and acceptance of the Constituency

Association Constitution together with a complete list of the names, addresses and telephone numbers of all directors and Officers.

2. On an ongoing basis, the names of the Officers and of the members of the Constituency Executives with their mailing addresses and telephone numbers, and noting in order of priority, the Officers to whom communications from the Party are to be addressed.

ARTICLE 12: AMENDMENTS

This Constitution may be amended in accordance with Article 12 of the Party Constitution.

ARTICLE 13: FISCAL YEAR

The fiscal year of the Association shall be a twelve (12) month period from January to December.

ARTICLE 14: BOUNDARY ADJUSTMENT

(1) In the event of a legal change to the boundaries of a Constituency, one person from each Constituency so affected and one neutral person appointed by Provincial Executive Council shall meet to decide the fair division of assets of the affected Constituencies and the transfer and coordination of membership lists.

ARTICLE 15: DUTY TO UPHOLD

(1) It shall be the duty of the Constituency Executives and Executive Committees to uphold and enforce the provisions of this Constitution.

ARTICLE 16: REGULATIONS

(1) The Constituency Executives may pass regulations with respect to the operation of the Association which shall not conflict with this Constitution or the Party Constitution. Copies of regulations must be kept by the Secretary and copies thereof shall be sent to Provincial Office.

ARTICLE 17: LIABILITY

(1) No member of the Constituency Executives of a Constituency Association shall be liable for any debts, actions, claims, demands, liabilities or commitments of any kind made by the Constituency Association. The Constituency Association shall indemnify and hold harmless each such member, against any such debt, action, claim, demand, liability or commitment.

SCHEDULE "B"

The intention of the following points is to provide a guide for the Electoral Committee while leaving some latitude for decision making. It is not the purpose to shackle the Committee to a

hard and fast set of rules which in some cases may be unworkable. The main goal of the Election Committee is to find competent and knowledgeable candidates who have administrative experience and bring them forth for final selection by the members through their delegates at Assembly. As this is the election of the Provincial Executive Council of the Alberta Green Party, traditional style electioneering should be minimized so that the delegates can properly peruse the biographical and character information for each candidate without distraction. Emphasis should be placed on creating detailed biographies for each candidate and setting up all candidate forums which will allow delegates to examine each candidate in person.

ARTICLE 1: ELECTION COMMITTEE

1. Provincial Executive Council shall create a three-person committee known as the Provincial Council Election Committee. The three persons shall be volunteers from different constituency associations. The constituency associations shall, whenever possible, be located in close geographic proximity to each other, to facilitate work and communication.

3. The three persons shall, from among themselves choose a Chief Electoral Officer with the two remaining persons being Deputy Electoral Officers.

4. The Election Committee shall ensure but not be limited to the following:

a. provide each candidate a standard form to complete and submit back to the Committee which details personal information, education, work experience, community involvement, business experience, boards of directors experience, indictable offences and any other information which may be relevant.

b. from this information, the Committee shall instruct the Provincial Office to create a biography in a standard format for each candidate including a head and shoulders photo and which shall include a statement from the candidate of a maximum of five hundred words.

c. not less than seven days prior to the Provincial Assembly all delegates shall have received, in a standard format as outlined in 4(b) a complete biography of each candidate in their region. Electronic access to this information shall be available through the Party website as it is created but not less than seven days prior to the Provincial Assembly.

d. the creation of an all-candidate forum, if applicable, at the Provincial Assembly.

e. total promotional expenses for each candidate shall be limited to a maximum of three hundred dollars.

5. Set out any other rules as may be necessary to ensure an open, transparent, fair and unbiased election.